



Community of Christ

CANADA EAST MISSION CENTRE

VOLUNTEER MISSION CENTRE PRESIDENT TEAM

POSITION DESCRIPTION

This position description represents a complete description of the role of Mission Centre President consistent with World Church expectations for the position. In Canada East Mission Centre the position will be divided between at least three volunteers. The division of responsibilities will be determined based on the interests and skills of those interested and approved for the position. The new mission centre team and its division of responsibilities will be determined with the Field Apostle as the supervising officer.

Position Titles: <ul style="list-style-type: none">• Mission Centre President of Record• At least (2) Co-Mission Centre Presidents	Status: <ul style="list-style-type: none">• All positions are volunteer (shared leadership)
Mission Centre: <ul style="list-style-type: none">• Canada East Mission Centre	Classification: <ul style="list-style-type: none">• Field Officer
Position Summary: <p>The Mission Centre President Team, together, serve as the chief administrative and spiritual leaders of the Mission Centre. They collaborate with congregations to lead mission in accordance with the church's Bylaws. They are entrusted with the care and direction of the mission center's congregations. They focus on strengthening existing congregations and helping them grow while supporting new expressions of mission.</p>	
Essential Functions: <ol style="list-style-type: none">1. Facilitate participatory planning and the establishment of Mission Centre priorities.2. Support pastors and key mission center leaders, providing opportunities for continued nurture and development and ensuring alignment with Community of Christ identity, mission, message, and beliefs.3. Support campground boards and provide oversight to campgrounds as an essential part of Mission Centre operations.4. Supervise Mission Centre staff and coordinate staff team building and effective deployment of staff.5. Oversee the administration of World Church policies and procedures.6. Align Mission Centre support ministries with congregational needs and opportunities (see the Bylaws for a listing of basic Mission Centre functions).	
Qualifications:	

- Work Experience: Minimum 3 to 5 years
- Church Experience (one or more of the following): Congregation Pastor; other congregational leadership; Mission Centre leadership (beyond congregation level); camp and program development and leadership; familiarity with World Church and church polity; attendance at World Conference.
- Education: Bachelor's Degree preferred. A variety of backgrounds may contribute to success in this role including business administration, leadership, education, theological or seminary training.
- Registered Youth Worker through Community of Christ, or willing and able to successfully obtain the registration within 30 days of appointment
- Must be an ordained Melchisedec priesthood member in the Community of Christ
- Strong personal testimony of Jesus Christ
- Commitment to continuing education and spiritual growth

Key Competencies include:

1. Relates well with others
2. Ability to balance priorities
3. Integrity and trust
4. Motivating others
5. Organizing
6. Action-oriented
7. Conflict Management
8. Leadership Skills

Primary Responsibilities Include:

- a) As the spiritual leader of the Mission Centre, the MC President Team models public ministry that is aligned with the church's identity, message, mission, and beliefs.
- b) The primary role of the MC President Team is to recruit, develop, and entrust others in supporting and leading mission including Mission Centre staff.
- c) The MC President Team ensures that people and processes are in place to:
 - a. Strengthen existing congregations and help them grow while supporting the planting of new congregations as a central part of the Mission Centre's program of ministries;
 - b. Work with the priesthood and leadership of each congregation to help congregations experience mission and to discover and recruit the best person(s) available to serve as pastor; and,
 - c. Provide disciple and leadership formation as well as community building opportunities for the Mission Centre; and,
 - d. Support the leadership and operation of any Community of Christ campgrounds in the Mission Centre.
- d) All pastors report to the MC President Team and are subject to their supervision. They are accountable to the MCP Team for the conduct of the affairs of the congregation. In turn, the MCP Team is responsible to the supervising Apostle and the Bishop of Canada for the conduct of the affairs of the Mission Centre.

- e) The Canada East Mission Centre President Team may participate in strategic planning with congregational leadership teams around local issues of mission and also with the Canadian Leadership Team in discerning future priorities for Community of Christ mission in Canada.
- f) The MCP Team is supported by the Mission Centre Financial Officer in developing and managing budgets as well as other temporal matters.
- g) The MCP Team will call for an audit of the Mission Centre financial records each year.

ADDENDUM:

**Mission Centre President Team Responsibilities and Expectations
Specific to the Canada East Mission Centre**

The Canada East Mission Centre President Team:

1. Provides support to all congregations and emerging congregations across Ontario and Quebec.
2. Provides supervision, support, and direction to MC staff, including:
 - a. MC Administrative Assistant
 - b. Communications Coordinator
 - c. Canada East MCFO
3. Works closely with the Bishop of Canada
4. Works closely with Canada East Creating Connection Director
5. Reports directly to the Apostle assigned to the Canada East Mission Centre
6. Is an active member of the Canadian Leadership Team
7. Supports Canada-wide mission-related initiatives, normally initiated by the Apostle to Canada and/or the Canadian Leadership Team
8. Provides support to pastors and to apostle and president of seventy on priesthood calls, priesthood education, priesthood direction and supervision, and, when necessary, priesthood discipline
9. To the extent possible, maintains some lines of communication with non-resident members in Ontario, Quebec and the eastern provinces
10. Appoints and Presides over Mission Centre Council
11. Provides support to MC Recorder
12. Provides support to MC Historian

13. Provides support to the Canadian Peace and Justice Committee and Chair
14. Has consulting relationships with Zerim and Sionito Community Developments
15. Ex-Officio member of 4 CEM Campground's Board of Directors
 - a. 4 to 8 meetings per year online
16. Ex-Officio member of Canadian Community of Christ corporation
 - a. CEM MCP is a member, not a director
 - b. One meeting per year specifically for members
 - c. Two meetings per year for Directors to which members are invited as observers
17. Provides support to other church-related institutions and programs as required. For example:
 - a. World Accord
 - b. Encounter World Religions Centre
 - c. World Conference
 - d. Graceland Spectacular (SPEC)
 - e. Graceland University
 - f. Community of Christ Graceland Seminary